



# EQUIPMENT RETURNS

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In Partnership with  
 **Production Park**

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# EQUIPMENT RETURNS

## OVERVIEW

- 1** When you are ready to off-hire equipment, **please contact us as soon as possible.**
- 2** Equipment can either be returned to the yard or collected from the stage/location **by arrangement.**
- 3** Please do not leave equipment outside the yard where it is not secure.
- 4** If you need banding wire, empty fitting bins, bites/bearers, **let us know** and we will have them delivered.
- 5** We suggest that you provide a **list** of the gear you are returning so we can check our count against yours and any discrepancies can be addressed immediately.
- 6** **Off-hire** notes based on our paperwork will be issued and sent to the Production Office. Any discrepancies must be flagged up as soon as possible.
- 7** If you need returns to be logged back to specific orders/areas or purchase orders, **we need to be informed** at the time of return.

SCAFF TUBE

SCAFF BOARDS

FITTINGS

RETURNS

# SCAFF TUBE, SCAFF BOARDS & FITTINGS RETURNS



- Tube to be bundled and banded into like sizes and placed on bites/bearers. (Bearers for tube are supplied on request at no extra cost)
- Aluminum and Galvanized Tube **should not be mixed**.
- Bundles **should be** in qty of 50 from 3' – 21'.
- When it's not possible to make full bundles of like sizes, stack the tube with the longest lengths at the bottom. (**No more than 50 per bundle**)
- Scaffold Boards **must be** banded in stacks of 50 with like sizes (x5 boards wide and x10 Boards high).
- If a full stack of 50 like sizes **cannot** be made, longer sizes should go at the bottom ascending to smaller sizes.
- Fittings and short butts (2'6" Tube and under) are to be **organised** in separate bins.
- We **will not accept** bins containing mixed fittings or different lengths of tube, unless it's a small amount.

BEAMS

DECKS

TOWER & LADDERS

RETURNS

# BEAMS, DECKS, TOWER & LADDERS RETURNS



- ✓ Beams **should be** stacked and banded with like size lengths, 2 beams wide in stacks of 10.
  - ✓ Ally and Galvi beams **should not** be mixed.
  - ✓ When it's not possible to make a full bundle of like sizes, stack the beams with the longest lengths at the bottom, shortest at the top.
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- ✓ Stage Decks **should be** stacked 10 high with the surface facing down on bites/bearers.
  - ✓ Please can we ask you **do not** put tube, fittings or deck legs inside the decks. Ally and Galvi decks to be stacked separately.
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- ✓ Double Extension ladders **must be returned complete** with the same serial numbers per section. We cannot accept half the ladder.



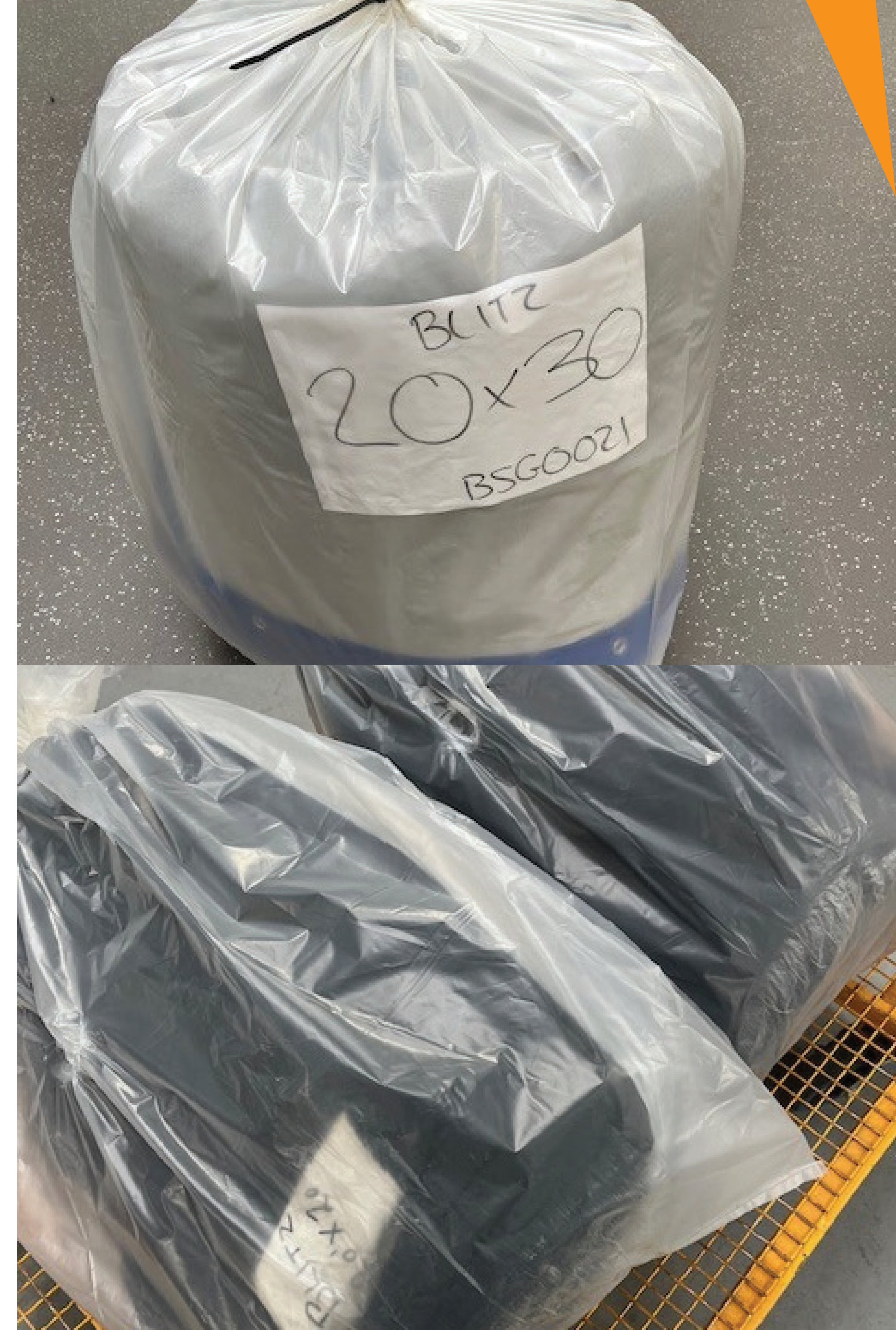
DRAPES

RETURNS

# DRAPES SERVICE

Blitz take pride in ensuring we deliver a best in class Drapes Service to all our clients via our Quality Management System.

**Quality controlled and delivered to client's expectations. All items are barcoded.**



# DRAPES RETURNED

**Unacceptable** returns:



Returned **wet, muddy, unfolded, damaged**. Where possible please keep Drapes **dry**.

# DRAPES

## RETURNS EXPECTATIONS

Returned - **Folded, rolled:**



MOTORS  
CABLE  
CONTROLLERS  
RETURNS

(PLEASE STORE IN THE DRY)

# MOTORS / HOIST

## Hoist in Flight Cases

- Check for any cables that may be trapped from the lid shutting.
- All accessories to be sent back (Chain Bag and waterproofs).
- Hoists are to be palletted neatly and securely.



# CABLE

- To be coiled, tied, and placed neatly into a cable bin or flight case.
- RC Cable is to be placed on top to prevent connectors getting squashed.



# CONTROLLERS

- Tape and stickers to be removed (where possible please refrain from placing tape over barcodes).
- Both lids are present on return.





BARCODED ITEMS  
RETURNS

# BARCODES

- Certain hire items are barcoded:  
**Chain Tackles, Skates, Electric Hoists, Motors, Drapes/Greens/Blues, Truss.**
- These have **unique serial numbers** and they are subject to lifting legislation which requires them to be tracked and inspected at regular intervals.
- If you intend to move these items to different stages or locations please be aware that when they are finally returned, they can only be scanned back to their original orders on our system, unless the office has been notified in advance and this has been administrated properly with the team.

# EXAMPLES OF RETURNS WE WILL **NOT** ACCEPT



# BLITZ RETURNS POLICY

- All returns requests need to be communicated **24hrs** before collection.
- All returning items to be located in one area.
- Failure to present in the **correct condition** for collection will result in **charges (£)** being submitted.
- Any **missing items** will be **charged (£)** accordingly.
- Drivers have been instructed to refuse collection if items are not stacked/presented in the correct manner.

# CONTACT US

**[blitzhire.co.uk](https://blitzhire.co.uk)**

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